



Chorleywood Primary School

Stag Lane, Chorleywood
Hertfordshire, WD3 5HR
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Headteacher: Mrs Rebecca Roberts

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REQUEST TO CHANGE MEALS

1. If you wish to change the usual pattern for lunch for your child then please note that **2 weeks notice is required the kitchen.**
2. Please note that school meals should be changed on the day **only in an emergency, e.g. forgotten packed lunch.**

Please mark your choices below and return the form to the school office. Please note you will be advised of the date when this change will take place.

Date of Request Child's Class

Child's name

My child would like school meals on:

Mon Tues Wed Thurs Fri

My child will bring a packed lunch on:

Mon Tues Wed Thurs Fri

I confirm that I/we agree to pay for meals taken.

Signed: (parent).....Date:.....

FOR OFFICE USE ONLY:

Kitchen numbers changed: _____

Parent informed of date for Change to take effect: _____

Meals Changed on SIMS: _____

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